



Monday 11<sup>th</sup> September 2023

Dear Year 6 pupils,

Would you like to be a Prefect at Hayes Primary School?

Mrs Howell and Miss Hughes are looking for prefects to undertake various roles and responsibilities around the school during the school day. This is an ideal role for Year 6 pupils who would like to take on extra responsibility and provide themselves with opportunities in your final year at primary school.

#### Who can become a Prefect?

Prefects are school role models. If you are a Year 6 pupil who believes they have excellent behaviour, learning, attendance, punctuality and uniform then you are a suitable candidate.

You should like working with and talking to younger students and enjoy working with adults in school. You should want to make a lasting impact at school and be involved with ensuring Hayes is an excellent place to learn, be safe and have fun.

#### A school prefect will:

- Be a positive role model and set a good example at all times to other pupils by following school rules, having excellent attendance and punctuality, wearing smart school uniform, and by displaying responsible behaviour at all times.
- Have positive personal qualities such as reliability, responsibility, communication skills, co-operation with peers and adults, politeness and helpfulness.
- Willingly assist with the smooth running of the school during the school day such as lunchtime duties and assembly organisation.
- Take part in school open mornings. This involves showing prospective parents around the school.
- Support the School Learning Council and adults in the school with decisions when required.

#### How do I apply?

Write a letter (handwritten or typed but no more than one side of A4) to Miss Hughes explaining why you would like to be a Prefect and what makes you think you would be good at the role.

Give your letter to Miss Hughes in the SLT office or email your letter for the attention of Miss Hughes to [admin@hayes-pri.bromley.sch.uk](mailto:admin@hayes-pri.bromley.sch.uk). Your letter can be handwritten or typed. You will need to give your application to Miss Hughes **Friday 22<sup>nd</sup> September 2023**.

We are looking forward to receiving your applications.

Mrs Howell and Miss Hughes