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Awarded by Arts Council England



March 13th 2020

Dear Parent/Carers,

Re: **ParentPay Text Messages**

As you are aware, we now use ParentPay as a means of communication. Previously, text messages were sent home via ParentMail, however these will be sent by ParentPay going forward.

In order for you to receive text messages from the school, please follow the below instructions.

Log into ParentPay

Click on profile (blue person)

Click on the top left hand corner – 3 bars

Go into Telephone Numbers

Click on Add Mobile Numbers

Enter your ParentPay password

Enter mobile number under the “New mobile Number” section

Re-enter mobile number under the “Confirm New mobile number” section

Click on the Send Verification blue button, and a pin code will be sent to your mobile number.

Wait for the pin to arrive, and then enter this under the “Verification PIN” section

Hit Save

Click on the “I agree to my child’s school using this number to communicate with me”

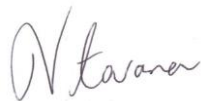
Save changes

You will receive a Green Message at the top which states “Mobile number sharing settings have been successfully saved.

Should you experience any issues, please contact the school office via email on admin@hayes-pri.bromley.sch.uk

Many thanks for your continued support.

Yours sincerely,



Mr Vitarana
Headteacher