

8th November 2019

Year 6 Residential Journey – Windmill Hill – Sussex
Monday 12th – Friday 16th October 2020

Dear Year 5 Parents,

If your child has a place on the Year 6 residential to Windmill Hill, the next instalment of £80 is due by Friday 15th November 2019.

Please see the details below about payments:

Total price: Approximately £386 (final total to be confirmed).

Next instalment due by: Friday 15th November 2019

Payments can only be made by ParentPay (we are unable to accept cheques or cash). Please select: "Windmill Hill 12th – 16th October 2020." Please contact the finance office if you require a copy of your activation letter – finance@springpartnershiptrust.co.uk. Paying the deposit on ParentPay automatically acts as permission for your child to take part in this trip.

Instalments are required to be paid by the following dates:

First Payment	£80	15 th November 2019
Second Payment	£100	30 th March 2019
Final Payment	£156 (Tbc)	12 th July 2019

Please note the terms and conditions for cancellation charges:

- Cancelling more than 56 days before departure = Loss of deposit and first payment.
- Cancelling 56-29 days before departure = Loss of 60% of the total trip cost.
- Cancelling 28-15 days before departure = Loss of 80% of the total trip cost.
- Cancelling 14 days or fewer before departure date or afterwards = Loss of 100% of the total trip cost.

If you require assistance with payment for the trip, please contact the school as soon as possible to avoid your child not being secured a place.

Yours Sincerely



Miss Hughes
Deputy Headteacher