



9th September 2020

Dear Parents and Carers,

Re: COVID-19 symptom protocols

I am writing to remind you of the protocols that we must all follow if a child, parent/carer or staff member displays symptoms of COVID-19. It is vital that we all follow these to keep our community safe.

If your child has one or more of the following symptoms, they **must not** come to school and you should isolate as a household and book a test immediately:

- a high temperature – this means they feel hot to touch on their chest or back (you do not need to measure their temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if they usually have a cough, it may be worse than usual)
- a loss or change to their sense of smell or taste – this means you've noticed they cannot smell or taste anything, or things smell or taste different to normal

Please see the attached flowcharts which detail what will happen in school if a child displays symptoms and the subsequent actions required.

It is important that we all work together to support our school community to stay safe and healthy.

Yours Sincerely,



Mr Vitarana
Headteacher